

Alachua County Public Schools, Gainesville, Florida: ESOL Program  
**ELL (English Language Learner) Committee Form**

Student: \_\_\_\_\_ Person I.D.: \_\_\_\_\_ Grade: \_\_\_\_\_

School: \_\_\_\_\_ Date: \_\_\_\_\_ ELL Status: \_\_\_\_\_

**Purpose of the LEP Committee:**

- Entry Determination     Exit Determination     Academic Progress Review     Other \_\_\_\_\_  
 Extensions of ESOL Program +3, +4, +5     Reclassification LY     Retention

Requested By:     Parent     Teacher     Administrator     Other \_\_\_\_\_

**Bases for Recommendation/Decision:** *(must use two or more of the following)*

1.  Extent and nature of prior educational or academic experience, social experience and student interview  
Explain: \_\_\_\_\_ Documentation Used: \_\_\_\_\_
2.  Written recommendation and observation by current and previous instructional and support services staff  
Explain: \_\_\_\_\_ Documentation Used: \_\_\_\_\_
3.  Level of mastery of basic competencies or skills in English and heritage language according to local, state, or national criterion-referenced standards  
Explain: \_\_\_\_\_ Documentation Used: \_\_\_\_\_
4.  Grades from the current or the previous years  
Explain: \_\_\_\_\_ Documentation Used: \_\_\_\_\_
5.  Test results other than listening/speaking and reading/writing proficiency  
Explain: \_\_\_\_\_ Documentation Used: \_\_\_\_\_

**Recommendations/Decisions:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Not Exit ESOL             | <input type="checkbox"/> Retention            | <input type="checkbox"/> Is ELL/Enter ESOL         |
| <input type="checkbox"/> Change Programming        | <input type="checkbox"/> No Change in Program | <input type="checkbox"/> Is NOT ELL/NOT Enter ESOL |
| <input type="checkbox"/> Extension of ESOL Program | <input type="checkbox"/> Exit ESOL            | <input type="checkbox"/> Change Tier to _____      |
| <input type="checkbox"/> Other _____               |   |  |

**Notes & tasks to be completed following today's meeting:**

- School personnel **have not** prohibited, discouraged, or attempted to discourage me from inviting a person of my choice to today's meeting.
- School personnel **have** prohibited, discouraged, or attempted to discourage me from inviting a person of my choice to today's meeting.

**Attendees:**

Administrator/Designee: \_\_\_\_\_ Parent: \_\_\_\_\_

Guidance Counselor: \_\_\_\_\_ Interpreter: \_\_\_\_\_

Teacher: \_\_\_\_\_ Other: \_\_\_\_\_